

Ludgvan Parish Council

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NPS Committee meeting – 15th July 2026

AGENDA NO.	
LPC26.27. 234	Apologies: Rod Porter, Michelle Wallis
LPC26.27. 235	None
LPC26.27. 236	Given
LPC26.27. 237	None
LPC26.27. 238	None
LPC26.27. 239	S Miucci – Briefed the Committee on what is expected in the NPS process. (appendix 1) S Miucci Stated LPC will need a consultation statement. She suggested relying on the design statement from the NDP Propose we go ahead with the NPS: Accepted Cornwall Council has template guidance to use. Can use map layers on CC mapping service. A Groves – Suggested LPC request ONS data from CC L Miucci – Each settlement within the parish can do a section to account for differences between them. C Rodda– Suggests working with LR residents' association. Discussion over community engagement strategy. Make allowance for people who don't have internet access, Leafletting, Posters, shop windows, noticeboards, newspaper ad, local radio.
LPC26.27. 240	none

Appendix 1

What are neighbourhood priorities statements?

They allow communities to explain:

- What matters most in their area

- How new development could benefit existing residents and
- Where growth is appropriate or inappropriate

When we write the policies for the new Local Plan, we will have a legal duty to consider all published

statements. We will take your priorities into account as far as possible, as we prepare the strategic

direction and policies in the new Local Plan.

NPS can include “Local matters” – these are defined in the LURA: a. development, or the management or use of land b. housing in the neighbourhood area, c. the natural environment d. the

economy e. public spaces f. infrastructure, facilities or services or g. other features of the neighbourhood area.

A Neighbourhood Priority Statement (NPS) can be produced by any community (town or parish) to

tell us about local priorities for an area.

- Much shorter (10-15 pages) than NDPs with a focus on longer-term priorities; do not contain planning policies or allocations.
- They set out the ambitions and priorities of communities in terms of the need for infrastructure, the design and location of new housing, connectivity and other local priorities.
- All NPS will require public consultation

- Introduction (1/2 page)

- Town / Parish Today – a summary of your town / parish today, briefly setting out strengths and

weaknesses of different settlements (1-2 pages)

- Our Priorities – a prioritised list of the most important things for your town / parish over the longer

term. Ideally, no more than 10. (1 page)

- Key diagram – a visual summary of the priorities in your statement. CC can help you to produce

these. (1 page)

- Key Data – some of the key facts and figures about your place (where parishes have multiple larger

settlements, you may want to do this by settlement) (1/2 page)

- Vision – set out what you want your parish to be like in 2050 – what will have changed, what will be

preserved etc (1/2 page)

- Issues and Objectives – a more detailed exploration of different issues – these will be the basis for

your priorities; use the templates to help with this. (3-4 pages)

- Summary of Community Engagement (1/2 page)

These are suggestions of appendices that you may want to include, they should be used to contain

the detail, rationale and supporting evidence behind key positions that your NPS has taken.

All NPS

will need to include a consultation statement; the need for other appendices will be driven by the content of your NPS.

- Appendix 1: Consultation Statement – All NPS will need to include this statement, detailing the community consultation that has taken place and summarising the responses received.
- Appendix 2: Place Assessment – include a copy of your place assessment if you have produced one – you may have one of these for the whole parish or for larger parishes, you may choose to complete an assessment for each settlement, to identify the relative strengths, weaknesses and opportunities of your different places.
- Appendix 3: Design Guide or code, or design principles or character statements – include any documentation that supports any design principles from your priorities
- Appendix 4: Data and analysis – you may want to include more data and explore what different data means for your communities. This could include a comparison with other areas or over time.
- Appendix 5: additional maps and settlement information – this could include maps showing Green infrastructure, transport and connectivity, community facilities
- Appendix 5: History of the parish – if you want to include a history, you should do that as a separate Appendix.
- Other appendices as required to support the content of your NPS

• Let's Talk Survey • Data pack – key data relating to your parish or town. We will send this out to you once you have designated your area. We may have other data on specific topics and we will provide this on request if we can.

• Review – we will review your draft statements and provide advice and guidance on the content, format etc.

• Templates and guidance – we have a range of guidance and templates that you can use to help produce your NPS and to meet the legal requirements. Please use our template format - we want all

NPS to be in a consistent format so that it is easier to take them into account – we expect to have a lot of these to review over a relatively short period of time and consistency will make that an easier

process. It will also ensure that NPS will meet any future legal requirements.

• Mapping – access to our mapping service and guidance on how to use it • We can help you to produce your key diagram

• We can give you 1:1 advice on specific issues

• A programme of themed engagement events on Teams on specific themes or topics and drop-in support sessions.

First steps: • Confirm with your town and parish council that you want to proceed with producing a

NPS (this can be documented in the minutes of a town or parish council meeting)

- Complete and return the designation letter to us

- Set up a steering committee and recruit volunteers, agree on the topic areas / themes that you

want your NPS to cover

- Start to gather public feedback - this could be by publicising the Lets Talk survey, through newsletters, social media etc. You may also want to holding public events or seek feedback in other

ways.

- Review the data pack and think about any other evidence that you might need

- Start drafting your statement