

# Ludgvan Parish Council

Tel: 07928 813 653

Email: clerk@ludgvan-pc.gov.uk

## Agenda – 8 October 2025

### To Members of Ludgvan Parish Council:

Councillors: R Porter (Chair), S Miucci (Vice-Chair), L Brindley, A Groves, L Miucci, G Mortimer, C Rodda, M Wallis, 4 vacancies

Dear Councillor

You are summoned to the monthly meeting of Ludgvan Parish Council on **Wednesday 8 October 2025 at 6.45pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Yours sincerely

Louise Clifton

Clerk to the Council  
2 October 2025

---

### AGENDA

#### Chair's Announcements

AGENDA NO.	AGENDA ITEMS
LPC25.26.163	<b>To record absences and note apologies for absence</b>
LPC25.26.164	<b>Co-option applications</b> <i>To consider applications received, if any, for co-option to the Council</i>
LPC25.26.165	<b>Declaration of Acceptance of Office</b> <i>To receive the Declaration/s of Acceptance of Office of any new co-optees to the parish council.</i>
LPC25.26.166	<b><u>Declarations of Interest:</u></b> <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: <a href="https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/">https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/</a> ) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's <a href="#">Code of Conduct</a>, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – <b>including during public speaking</b> - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>

LPC25.26.167	<b>Member Dispensations</b> <i>To consider written requests from Members for dispensations, received by the Clerk in advance of the meeting (Requests received from Cllrs L Miucci and S Miucci)</i>
LPC25.26.168	<b>Public Speaking</b> <i>(up to 15 minutes in total)</i>
LPC25.26.169	<b>Cornwall Councillor reports</b> – <i>To receive reports from Cornwall Council ward members on their work relevant to Ludgvan parish.</i>
LPC25.26.170	<b><u><a href="#">Minutes of the meeting held on 10 September 2025</a></u></b> <b>To resolve</b> – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
LPC25.26.171	<b>Clerk’s update report</b> – <i>To receive updates and consider any actions necessary</i>
LPC25.26.172	<b>Committee meeting minutes</b> – <i>To note the minutes and resolutions made, of the Committee meeting/s: no committee meetings held since last Council meeting.</i>
LPC25.26.173	<b>Reports from Cllrs as representatives on outside bodies</b>
LPC25.26.174	<b>Reports from Cllrs from recent meetings</b> <i>To consider reports and to <b>Resolve</b> to take action on recommendations to Council as appropriate.</i>  i. A30 meeting with partner organisations ii. Chair – meeting with quarry manager <b>iii.</b> Any others for report
LPC25.26.175	<b>Planning Applications</b>
	a) <a href="#">PA25/07052</a> – Fairfields, 34 Heather Lane, Canonstown, Hayle – First floor extension and associated alterations.
	b) <a href="#">PA25/05978</a> – 243 and 231 Treva Croft, St Ives Holiday Village, Lelant, St Ives – Extension of holiday occupancy from 10 months to all year round.
	c) <i>Any additional planning consultations received before the meeting.</i>
LPC25.26.176	<b>Planning Appeal notification</b> a) <a href="#">PA25/03762</a> – Tony Ellis Transport Depot, Lelant, St Ives – Conversion of block and steel barn to form 4 dwellings.
LPC25.26.177	<b>5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month</b> <i>None in September.</i>
LPC25.26.178	<b>Planning applications determined by Cornwall Council in past month</b> – <i>report for information, to note.</i>
	<b><u>ITEMS FOR DECISION:</u></b>
	<b>PAYMENTS &amp; GRANTS</b>
LPC25.26.179	<b>Schedule of Payments</b> - <i>To approve the payments to be made, as set out in the schedule</i>
LPC25.26.180	<b>CIL Funds, Grants and s.137 Payments</b> – <i>to review the balances of these funds and to approve expenditure from these funds if appropriate</i>
	<b>PARISH ISSUES</b>
LPC25.26.181	<b>Heather Lane issues</b> <i>To agree arrangements for meeting with Heather Lane residents, Cornwall Councillor and Parish Council representatives (had been held in abeyance pending 2025 elections) Minutes 311 and 312 (2024/25) refer.</i>
LPC25.26.182	<b>Public Rights of Way</b>

	<p>1. Gilly Lane (footpath currently subject to DMMO with claim that it is a bridleway) – to consider a Parish Council representation on grounds of previous use and health and safety) [Cllrs S Miucci &amp; L Miucci]</p> <p>2. Requests for footpath improvements <i>to consider what action the Parish Council will take, if any, in response to requests for footpath improvements</i></p>
LPC25.26.183	<b>Security at the Allotments</b> <i>To consider steps that the Parish Council may take.</i>
LPC25.26.184	<b>Aggregate Fund</b> – <i>to agree a project to apply for in 2025.</i>
LPC25.26.185	<b>Penzance Heliport noise nuisance</b> <i>To consider the Parish Council submitting a Freedom of Information request to Cornwall Council</i>
LPC25.26.186	<b>Review of projects</b> <i>To review projects and consider potential next steps and timescales</i>
	<b>PARTNERSHIP WORKING AND CONSULTATIONS</b>
LPC25.26.187	<b>Joint working with Marazion Town Council</b> - <i>To receive an update on the latest joint meeting, and to agree any matters to raise at the next joint meeting</i>
LPC25.26.188	<b>Cornwall Council consultation - Street Trading licensing application</b> <i>To agree a Parish Council response to the consultation</i>
	<b>ACCOUNTS AND GOVERNANCE</b>
LPC25.26.189	<b>Review of Asset Register Management Protocol</b> <i>To review the Asset Register operational note and to <b>approve and adopt</b> the revised draft Asset Register Management Protocol.</i>
LPC25.26.190	<p><b>Correspondence</b></p> <p>1) Letter received from Mounts Bay Action Group, requesting action and support from the Parish Council</p>
LPC25.26.191	<b>Training</b> <i>To consider requests and opportunities for training</i>
LPC25.26.192	<b>Finance report and bank reconciliation</b> - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC25.26.193	<p><b>Agenda items for a future meeting</b></p> <p><i>i. Any items deferred from this meeting</i></p> <p><i>ii. Budget drafting for 2026/27 – November council meeting</i></p> <p><i>iii. Approving specification and tender for grounds works (grass cutting in cemeteries and amenity areas, grounds maintenance at allotments and amenity areas) for works from March 2026 onwards following semi-retirement of current contractor. (November meeting)</i></p> <p><i>iv. Invitation to CAB Cornwall to attend and speak to the council (Cllr C Rodda)</i></p> <p><i>v. Invitation to Head of Land and Property, St Aubyn Estates (November meeting)</i></p> <p><i>vi. Old Cornwall Society - To consider a request for parish council support for the creation of a branch of the Old Cornwall Society for an area including Ludgvan parish (November meeting)</i></p>
	<b>MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC</b>
LPC25.26.195	<p><b>Exclusion of the press and public</b></p> <p><b>To resolve:</b> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
LPC25.26.196	<b>To consider update on the Heads of Terms for the lease of land and agree any next appropriate actions</b>
LPC25.26.197	<b>To receive a report from the Staffing Committee on recruitment of Clerk/RFO</b>