

Ludgvan Parish Council

Minutes – 10 September 2025

Minutes of the monthly meeting of Ludgvan Parish Council held on Wednesday 10 September 2025, held at the Murley Hall, Ludgvan. Commencing at 6.45pm.

Councillors present: Councillors: R Porter (Chair), S Miucci (Vice-Chair), L Brindley, A Groves (from 19.13pm), L Miucci, G Mortimer (from 18.50pm), C Rodda, M Wallis.

In attendance: Three members of the public

Cornwall Councillors in attendance: C.Cllrs Line and Martin. Apologies had been received from C.Cllr Luke Rogers.

Officer support: Clerk/RFO

LPC25.26.128	To record absences and note apologies for absence - none.
LPC25.26.129	Co-option applications None received.
LPC25.26.130	<p><u>Declarations of Interest:</u></p> <p>Councillors L Miucci and S Miucci each declared an interest in Minute 131 (member dispensations) and withdrew from the meeting during consideration of this item.</p> <p>Councillors Rodda and Brindley each declared an interest in Minute 160 (allotments heads of terms) and withdrew from the meeting during consideration of this item.</p>
LPC25.26.131	<p>Member Dispensations</p> <p>Cllrs S Miucci and L Miucci each declared an interest in this item and withdrew from the meeting during its consideration.</p> <p>Cllr Mortimer arrived at the meeting during discussion on this item and did not vote on this item.</p> <p>Resolved – not to grant a dispensation as the public interest reason given was not considered sufficient and with the increased number of serving councillors the council was now at less risk of being inquorate at a meeting.</p>
LPC25.26.132	<p>Public Speaking</p> <p>Members of the public attended to express their objection to the planning application for Penzance Heliport, considered at the previous meeting. One speaker reported that the flight line of the helicopters varies and sometimes contravene the agreed flight paths. Members of the public asked for an update on the information that the parish council had been asked to request from the Enforcement team at Cornwall Council. It was reported that an acknowledgement had been received.</p> <p>The Cornwall Councillors present agreed to try to raise this issue with the planning enforcement team. It was noted that some enforcement work may be put on hold while a planning application is open.</p>
LPC25.26.133	<p>Cornwall Councillor reports</p> <p>Cornwall Councillor Line gave a report which included:</p> <ul style="list-style-type: none"> - Many representations received about the heliport planning application, and had attended a meeting with residents. A fledgling campaign group was being formed. Also a meeting with the enforcement officer.

	<ul style="list-style-type: none"> - Received detailed information from residents who had been looking in to the heliport issue in detail. Considerable research being carried out. No contact from the applicants apart. - Pavement outside the Star, responsibility of National Highways - Attended the Ludgvan Horticultural Show, a good event, and thanks to all involved. <p>Councillor Groves arrived at the meeting at this point.</p> <p>Cornwall Councillor Martin gave a report which included:</p> <ul style="list-style-type: none"> - Attended a meeting at Marazion Town Hall with the three town councillors, regarding the letter of no confidence in planning at Cornwall Council. Meeting with the Head of Development and Planning, and the new Portfolio Holder. Healthy discussion. Assurances given that most issues should be resolved when the new Local Plan comes into force. - Visited the St Erth recycling centre, VIP of the Kernow Re-Use Shop, newly opened. Helston will open one in October. - Met the Highways Manager with Perranunthoe Parish Council for a walk-through. Aims to do a similar exercise for Long Rock / Ludgvan. - New CAP Highways budget will be launched soon, likely October. Recommended that parish councils work up a list of works ready to claim for the funding when available. - St Aubyns Estate, pending a date for the solar farm planning application to be heard. <p>Councillors asked questions: Is the solar farm application going to the Strategic Planning Committee? (Not yet known).</p>
LPC25.26.134	<p><u>Minutes of the meeting held on 11 August 2025</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
LPC25.26.135	<p>Clerk's update report</p> <p>Members noted the Clerk's update report which had been circulated prior to the meeting.</p> <p>Resolved that a new battery be ordered for the defibrillator at the Surf House, Marazion. The battery appeared to have been stolen, which was agreed to be very disappointing. Agreed that an agenda item for a future meeting would be to consider moving the defibrillator to a position less likely to be tampered with.</p>
LPC25.26.136	Committee meeting minutes – Staffing Committee meeting held on 4 September 2025 – noted .
LPC25.26.137	Reports from Cllrs as representatives on outside bodies None.
LPC25.26.138	Reports from Cllrs from recent meetings None.
LPC25.26.139	Planning Applications
	<p>a) PA25/06151 – Seabreeze, 5 The Buildings, Station Road, Long Rock – Extension with external and internal improvements of dwelling.</p> <p>Resolved – that the application is supported.</p>
	<p>b) PA25/06546 – The Studio, Brunnion Farm, Brunnion Road, Lelant Downs – Extensions to existing dwelling house & associated works approved under CLEUD PA25/01267</p> <p>Resolved – that the Parish Council has no objection.</p>
	<p>c) PA25/06535 – Coombe Caravan, Coombe Farmhouse, Lelant Downs, Hayle – Certificate of Lawfulness for existing use of land for stationing 1 self-contained residential caravan and for domestic purposes ancillary and incidental to it.</p> <p>Resolved – no evidence to submit.</p>

LPC25.26.140	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month <i>None in August.</i>
LPC25.26.141	Planning applications determined by Cornwall Council in past month – noted.
LPC25.26.142	Vote of no confidence – planning and enforcement service, Cornwall Council – <i>To receive the response from the Head of Development Management at Cornwall Council and to decide whether to write or seek a meeting to set out specific concerns to be raised from Ludgvan Parish.</i> Resolved – that in view of the meeting held with Marazion Town Council, reported by C.Cllr Martin, that is considered sufficient action at this time.
LPC25.26.143	Schedule of Payments Resolved – to approve the payments to be made, as set out in the schedule
LPC25.26.144	CIL Funds, Grants and s.137 Payments – <i>to review the balances of these funds and to approve expenditure from these funds if appropriate</i> Members noted the report circulated prior to the meeting. It was agreed that potential CIL funds could be use for the replacement gates for the cemetery. Also agreed that new cemetery gates would be a suitable request to put to the quarry for funding through the Aggregate Fund.
LPC25.26.145	Heather Lane issues <i>To agree arrangements for meeting with Heather Lane residents, Cornwall Councillor and Parish Council representatives (had been held in abeyance pending 2025 elections) Minutes 311 and 312 (2024/25) refer.</i> Agreed to defer this matter until new Clerk appointed.
LPC25.26.146	Allotments Members reviewed the reports circulated prior to the meeting setting out the running costs of both allotment sites. Noted
LPC25.26.147	Request for litter/dog waste bins, Morva Reach, Long Rock <i>To consider a request for litter/dog waste bins near the entrance to Morva Reach, Long Rock</i> Resolved – not to supply litter/dog waste bins as it would set a precedent across the parish and become too great a financial burden. People are encouraged to bring their litter and dog waste home.
LPC25.26.148	Cornwall Council – Enhanced LMP funding <i>To consider the opportunity to bid for grant funding to improve existing rights of way in the parish and to resolve to submit a costed bid.</i> The Clerk had circulated requests for improvements to the rights of way network in the parish, in the reports bundle circulated with the agenda papers and an update on additional requests, emailed earlier in the day. Members considered the requests and noted that in view of the need to submit an application sooner rather than later, choosing one path was the preferred way forward. Resolved that the parish council will apply for enhanced LMP funding to improve one path, path 18 from Croft Hooper to Rosevidney, the section between the railway line and Rosevidney being in need of clearance as it was impassable in placed.
LPC25.26.149	Highways improvement works, Ludgvan and Crowlas, review of works - <i>to consider the works carried out, along with local resident feedback.</i> https://ludgvan-pc.gov.uk/2025-ludgvan-crowlas-highway-works/ Completion of the works was noted .

LPC25.26.150	<p>Joint working with Marazion Town Council</p> <p>There had been a meeting with Marazion TC and Highways Manager to review the parking restrictions around Newtown Lane and Station Road. Proposals have been drafted ready to be raised at the appropriate CAP meeting to seek funding from the CAP Highways Scheme to enable the proposed improvements to be carried out. Noted.</p>
LPC25.26.151	<p>Cornwall Council consultation on Public Spaces Protection Order – dogs on beaches <i>To consider the consultation and resolve the wording of a Parish Council response.</i></p> <p>Resolved – no changes requested.</p>
LPC25.26.152	<p>Review of Bank Mandates <i>To consider appointing up to two additional Councillor signatories to the Parish Council's bank accounts</i></p> <p>Resolved – to appoint Cllr Groves as an additional signatory to all the council's bank accounts.</p>
LPC25.26.153	<p>Review of appointments to committees and outside bodies</p> <p>Resolved to appoint:</p> <ul style="list-style-type: none"> - Cllr Groves as the CAP representative, substitute Cllr Mortimer. - Cllr Wallis as representative on the Varfell Farms and Ludgvan Liaison Group.
LPC25.26.154	<p>Review of Asset Register Management Protocol <i>To review the Asset Register operational note and to approve and adopt the revised draft Asset Register Management Protocol.</i></p> <p>Deferred to a future meeting.</p>
LPC25.26.155	<p>Correspondence</p> <ol style="list-style-type: none"> 1) Email from local resident – planning enforcement, Penzance Heliport Cllr Groves undertook to submit a freedom of information request. 2) Email from local resident – planning enforcement, works at Trencrom Resolved to instruct the Clerk to submit this as a fresh enforcement report. 3) Email from local resident – vegetation at Church Hill Cllr Brindley has submitted a request on cutting back the vegetation 4) Email from local resident – vegetation and need for path, A30 crowlas junction. For the request about the path, agreed not considered feasible to follow up.
LPC25.26.156	<p>Training</p> <p>Resolved</p> <ol style="list-style-type: none"> i. to approve two training requests submitted by Cllrs Groves (25 November Planning Enforcement, 29 September, advanced social media for councils) ii. to approve two training requests submitted by Cllr Wallis (28 October Code of Conduct, 30 September Planning) iii. to approve one training request submitted by Cllr Mortimer (29 September advanced social media for councils)
LPC25.26.157	<p>Finance report and bank reconciliation -</p> <p>Resolved to note the budget monitoring report and bank reconciliation.</p>
LPC25.26.158	<p>Agenda items for a future meeting</p> <ol style="list-style-type: none"> i. Any items deferred from this meeting ii. Budget drafting for 2026/27 – October/November council meeting

	<ul style="list-style-type: none"> iii. Invitation to CAB Cornwall to attend and speak to the council (Cllr C Rodda) – November meeting Cllr Rodda to arrange. iv. Invitation to Head of Land and Property, St Aubyn Estates (December meeting – to be arranged) v. Old Cornwall Society - <i>To consider a request for parish council support for the creation of a branch of the Old Cornwall Society for an area including Ludgvan parish (October meeting)</i> vi. From September meeting: to consider relocating the defibrillator currently on the external wall of the Surf House, Marazion vii. Review of Asset Register Management Protocol <i>To review the Asset Register operational note and to approve and adopt the revised draft Asset Register Management Protocol.</i> 	
LPC25.26.159	<p>Exclusion of the press and public</p> <p>Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>	
LPC25.26.160	<p>To consider update on the Heads of Terms for the lease of land and agree any next appropriate actions</p> <p>Cllrs Brindley and Rodda declared an interest in this item and withdrew from the meeting during consideration of this item.</p> <p>It was noted that there had been no response from the agent. No action needed at this point.</p>	
LPC25.26.161	<p>Appointment of Solicitor for conveyancing and leases</p> <p>Resolved – to appoint Randle Thomas as the Council’s solicitor for leases, land transfers, etc.</p>	
LPC25.26.162	<p>To receive a report and recommendations from the Staffing Committee</p> <p>Members considered the papers circulated prior to the meeting.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. To approve the recruitment package, including job description and person specification ii. To agree to advertise on the basis set out in the recommendations from Staffing Committee iii. To agree the timescales for applications, shortlisting and interview iv. To delegate to the Staffing Committee to be responsible for shortlisting, interview and appointment of Clerk/RFO, including contract terms and conditions. v. For the clerk to provide basic additional cover within time available, with additional hours worked from 15 September onward paid at an hourly rate based on current rate of pay. <p>Resolved – new Clerk/RFO to be added as administrator to the council’s bank accounts upon appointment.</p>	
	Meeting closed: 9.21 pm	Signed by Chair: